

CLEANING CHECKLIST

Remember – the definition of *clean* is an item that can't be enhanced by the use of a cleaning product!



PLEASE USE THIS CHECKLIST TO MAXIMISE YOUR BOND REFUND.

Ignore items if unrelated to your property or Tenancy Agreement.

GENERAL

1. Clean grout between all tiled areas
2. Clean all skirting boards, window sills, above cupboards, picture rails, architraves, both sides of all doors and all other fittings
3. Clean all ceiling fans
4. Clean all light fittings and wipe out dust and any deceased bugs
5. Replace any light bulbs that are not working
6. Clean all air vents and exhaust fans
7. Clean return air duct of heating system, remove any debris
8. Spot clean walls and ceiling – all marks, light switches and power points
9. Ensure that all curtains and blinds are cleaned. Refer to Agent for method advice
10. Remove all cobwebs, insect marks and nests from inside and outside the property
11. Clean cupboards, wardrobes and drawers, inside and out, and remove all personal items
12. Clean all windows, doors, sliding doors, window tracks, flyscreens and security screens both inside & outside
13. Repair door locks, flyscreens and doors if damaged
14. Sweep and mop all tiles/lino & wooden floors
15. Vacuum all carpeted areas
16. Organise for all carpets to be cleaned by a registered Carpet Cleaner to Australian standard. **Provide paid invoice copy**
17. If pets were in the property, organise for flea treatment by a registered Pest Control company. **Provide paid invoice copy which specifies service details**

GARDEN

1. Mow lawns
2. Trim lawn edges
3. Weed lawn
4. Weed garden beds and general tidy up
5. Rake garden beds
6. Weed footpaths
7. Trim bushes
8. Remove any garden clippings and leaves

- POOL & SPA**
1. Clean and empty filters
 2. Ensure left in a usable condition (correct pH, salinity)
 3. Ensure any chemicals used during your tenancy are replaced
 4. Return pool to condition as per condition report at start of the tenancy and **provide Pool Test report to Agent** – Report to be completed on the end of tenancy date
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- ENTRY**
1. Clean cupboards inside and out
 2. Wipe all shelves
 3. Clean walls, door and ceiling
 4. Clean windows, window tracks/ledges and fly screens
 5. Clean lights, fans and switches
 6. Clean blinds/curtains
 7. Vacuum or mop floor
 8. Wipe skirting boards
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- LIVING & DINING**
1. Clean cupboards inside and out
 2. Wipe all shelves/mantelpiece
 3. Clean walls, door and ceiling
 4. Clean windows, window tracks/ledges and fly screens
 5. Clean lights, fans and switches
 6. Clean air conditioner/heater including filter
 7. Vacuum or mop floor
 8. Wipe skirting boards
 9. Remove all debris from fireplace
 10. Clean tiles/hearth around fireplace
 11. Clean glass of fireplace
 12. Wipe tables/benches
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- KITCHEN**
1. Clean inside, outside and on top of all cupboards
 2. Clean inside and outside all drawers
 3. Clean hotplates/stove top (inside, outside and behind including under & around gas burners)
 4. Clean oven/griller (including inside and outside of glass, inside oven walls, drip trays, racks, grill, fan and light)

KITCHEN

5. Clean range hood (including both sides of glass, fans and filter)
6. Clean fridge - If applicable (inside, outside, around and behind)
7. Clean dishwasher – If applicable (inside, outside, around, behind and scrap catcher)
8. Clean microwave - If applicable (inside, outside, around and behind)
9. Clean sink, drain hole and drainers (remove debris from drain hole)
10. Wipe over, around & behind taps
11. Wipe tables/benches
12. Clean tiles and splash-backs, remove all grease
13. Clean lights, fan and switches
14. Clean floor
15. Clean walls, door and ceiling
16. Clean windows, window tracks/ledges and fly screens
17. Clean blinds/curtains

BEDROOMS

1. Wipe skirting boards
2. Vacuum or mop floor
3. Clean air conditioner/heater including filter
4. Clean blinds/curtains
5. Clean lights, fans and switches
6. Clean windows, window tracks/ledges and fly screens
7. Clean walls, door and ceiling
8. Wipe all shelves
9. Clean cupboards inside and out

BATHROOM & ENSUITE

1. Clean toilet (bowl, lid, seat, cistern and behind)
2. Clean sink
3. Clean bath
4. Clean shower screen and glass, remove soap residue
5. Scrub shower recess
6. Wash shower curtains with bleach or replace if needed
7. Wipe over, around & behind taps, shower rose and soap holders
8. Clean tiles and grout, remove mould and soap residue
9. Clean plugholes and remove debris
10. Clean mirror

BATHROOM & ENSUITE

11. Clean cabinets, shelving and vanity inside and out
12. Clean lights, fan and switches
13. Clean floor
14. Wipe towel rails
15. Clean walls, door and ceiling
16. Clean windows, window tracks/ledges and fly screens

TOILET & POWDER ROOM

1. Clean toilet (bowl, lid, seat, cistern and behind)
2. Clean sink
3. Wipe over, around & behind taps and soap holder
4. Clean tiles and grout, remove mould and soap residue
5. Clean plughole and remove debris
6. Clean mirror
7. Clean cabinets and vanity inside and out
8. Clean lights, fan and switches
9. Clean floor
10. Wipe towel rails
11. Clean walls, door and ceiling
12. Clean windows, window tracks/ledges and fly screens
13. Clean blinds/curtains

LAUNDRY

1. Clean floor and drain
2. Clean tiles and grout
3. Clean walls, door and ceiling
4. Clean windows, window tracks/ledges and fly screens
5. Clean inside, outside and around laundry tub, cabinets, shelves, drawers and tapware
6. Clean inside, outside and behind washing machine (if applicable)
7. Clean washing machine filters and dispensers (if applicable)
8. Clean inside, outside and behind dryer (if applicable)
9. Remove lint from dryer filter (if applicable)
10. Clean lights, fans and switches
11. Clean blinds/curtains

OUTDOOR

1. Remove any cobwebs from around property/verandah/garage/carport
2. Remove all rubbish from around the property
3. Ensure rubbish collection bins are left empty and clean
4. Ensure letterbox is empty
5. Sweep driveway, garage, paved areas and deckings. Mop surfaces where applicable
6. Remove any oil/petrol from concrete/garage/driveway
7. Close and lock garage door – if applicable
8. Clean balcony/verandah railings
9. Clean external glass of doors and windows
10. Clean light fittings
11. Ensure hoses/sprinklers/tap fittings working
12. Ensure BBQ is clean - if applicable
13. Ensure BBQ gas bottle is full (if applicable)
14. Remove all pet droppings from property
15. Ensure gas bottles are filled (if applicable)
16. Place Council bins on footpath for next collection (if applicable)

IF FURNISHED

1. Ensure all items are clean and are located in original rooms as per Inventory List.
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Thank you !